

BOYS' HIGH SCHOOL AND COLLEGE ANNEXE

HOLY TRINITY SCHOOL, PRAYAGRAJ



INSTRUCTIONS AND PROCEDURE FOR ONLINE (SUBJECTIVE) SECOND TERM EXAMINATION FOR CLASSES IV TO VIII (2021 - 2022)

1. Students will receive the link to access the Question Paper for the Online (subjective) Second Term Examination a day before the exam.
2. On the day of the exam, students are recommended to download the question paper immediately at **the starting time, i.e. 8:30 am**.
3. Students must write their answers on **A4 size ruled sheets/pages**. (Provision for the same should be made in advance)
4. Pages must be numbered in serial order with Name, Class, Section and Admission number mentioned on top of each sheet.
5. After completing the test, students need to scan or take a snapshot of each answer sheet and create a **single PDF file** for the complete set.
6. The single PDF file must be saved with : Class, Section, Name, Admission No. and Subject, for example 4A_Raj_123456_EnglishLanguage.
7. **Size of the single PDF file should not exceed 10 MB.**
8. The single PDF file created is to be sent to the **respective** Email IDs given below within 20 minutes after the concluding time of the examination.

CLASS	EMAIL ID	CLASS	EMAIL ID	CLASS	EMAIL ID
IV-A	Class4A.hts@gmail.com	V-A	Class5A.hts@gmail.com	VI-A	Class6A.hts@gmail.com
IV-B	Class4B.hts@gmail.com	V-B	Class5B.hts@gmail.com	VI-B	Class6B.hts@gmail.com
IV-C	Class4C.hts@gmail.com	V-C	Class5C.hts@gmail.com	VI-C	Class6C.hts@gmail.com
IV-D	Class4D.hts@gmail.com	V-D	Class5D.hts@gmail.com	VI-D	Class6D.hts@gmail.com
IV-E	Class4E.hts@gmail.com	V-E	Class5E.hts@gmail.com	VI-E	Class6E.hts@gmail.com

CLASS	EMAIL ID	CLASS	EMAIL ID
VII-A	Class7A.hts@gmail.com	VIII-A	Class8A.hts@gmail.com
VII-B	Class7B.hts@gmail.com	VIII-B	Class8B.hts@gmail.com
VII-C	Class7C.hts@gmail.com	VIII-C	Class8C.hts@gmail.com
VII-D	Class7D.hts@gmail.com	VIII-D	Class8D.hts@gmail.com
VII-E	Class7E.hts@gmail.com		

9. Subject of the E-mail must strictly be in the following format:
<NAME> <ADM NO> <CLASS&SEC> <SUBJECT>
For example: KAPIL KUMAR 246809 4A ENG LANG
10. Students of classes IV and V will be given ***one and half an hour*** for writing their exam and ***20 minutes*** for sending their PDF file.
11. Students of classes VI to VIII will be given ***two hours*** for writing their exam and ***20 minutes*** for sending their PDF file.
12. **It is compulsory for the students to appear in the examination in order to be promoted to the next class.**



Boys' High School and College, Prayagraj

Holy Trinity School

TIME TABLE - Classes IV to VIII

Second Term Examination (2021-22) – Subjective

DATE	DAY	CLASS IV	CLASS V	CLASS VI	CLASS VII	CLASS VIII
21/10/2021	Thursday	English Language	English Language	English Language	English Language	English Language
22/10/2021	Friday	English Literature	English Literature	English Literature	English Literature	English Literature
23/10/2021	Saturday	Science	Science	Hindi	Hindi	Hindi
25/10/2021	Monday	Hindi	Hindi	Maths	Maths	Maths
26/10/2021	Tuesday	Computer Studies	Computer Studies	History / Civics	History / Civics	History / Civics
27/10/2021	Wednesday	Maths	Maths	Computer Studies	Computer Studies	Computer Studies
28/10/2021	Thursday	Social Studies	Social Studies	Biology	Biology	Biology
29/10/2021	Friday			Geography	Geography	Geography
30/10/2021	Saturday			Physics	Physics	Physics
01/11/2021	Monday			Chemistry	Chemistry	Chemistry